



## Bell Tent Booking Form 2019/2020

Please complete your booking form in full and with your deposit payment by return.

<b>Hirer's Details and information</b>	
<b>Name of Hirer</b>	
<b>Full address including Postcode</b>	
<b>Daytime phone number</b>	
<b>Evening phone number</b>	
<b>Mobile number</b>	
<b>Email address</b>	
<b>How did you hear about us?</b>	

<b>About your group</b>	
<b>Number of Adults</b>	
<b>Number of Children</b>	
<b>Children under 2</b>	
<b>Number of Bell Tents required</b>	
<b>Booking date and Location</b>	
<b>Start date</b>	
<b>Finish date</b>	
<b>Number of nights</b>	
<b>Location address and postcode</b>	

**The Luxury Tent Company**

Crudwell Court Farm, Crudwell, Malmesbury, Wiltshire SN16 9EW

T: 01666 575470 E: [info@theluxurytentcompany.co.uk](mailto:info@theluxurytentcompany.co.uk) [www.theluxurytentcompany.co.uk](http://www.theluxurytentcompany.co.uk)



Bell Tent Booking and Hire Details			
Package Type			
	Number of tent/s required	Unit cost per Tent (inc VAT)*	Total cost
The 4m Bare Bell		£110	
The 5m Bare Bell		£130	
The 4m Silver Bell		£155	
The 5m Silver Bell		£175	
The 4m Luxury Gold Bell		£240	
The 5m Luxury Gold Bell		£260	
The Bridal Bell- 5m Only		£310	

\*price indicated above is for a two-night hire only, please contact us if you require additional nights' hire

Optional Extras			
Bed Linen			
	Number of Packs	Unit Cost	Total Cost
Single bed pack		£35.00	
Double bed pack		£45.00	
Single mattress bed		£10.00	
Wooden bed frame with single mattress		£25.00	

Go the Extra Mile			
	How many	Unit Cost	Total Cost
Flowers and vase		£6.50	
2 small bottles of sparkling water and 2 glasses		£5.00	
Fruit bowl		£8.00	
Prosecco and 2 flute glasses		£20.00	
Champagne and 2 flute glasses		£45.00	

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<b>Your Total Hire Cost</b>	
<b>20% Deposit – Payable on booking</b>	
<b>Additional Extras</b>	
<b>Security Deposit - £50 per Tent – To be received 2 weeks prior to event</b>	
<b>Final Payment – To be received 2 weeks prior to event</b>	

Signature.....

Print Name.....

Date.....

Please read the full terms and conditions  
(PDF File)

**How to Book**

Booking forms are completed via the online booking system on our website, we can also email a booking form or alternatively make a phone booking and we will complete the form for you.

**Please note**

As part of our booking terms we request that the location be clear of any debris or obstructions and is easily accessible for our vans. There needs to be a convenient site to unload the heavy equipment.

Strictly no dogs or animals (other than guide dogs) are permitted in any tent.

**Payment Details**

Upon receipt of your booking we require a 20% deposit. The remaining full balance as well as a damaged deposit of £50.00 per tent must be received 2 weeks before the event.

The security deposit will be refunded within 7 working days as long as there has been no damage to the tent and equipment on collection. Any damage or loss incurred over the £50.00 security deposit will be charged to the hirer.

**The Luxury Tent Company**



Bookings received less than 14 days in advance of arrival will require payment in full to be sent along with the booking form.

The Luxury Tent Company can accept payment by BACS or cheque payable to '[Malmesbury Marquees](#)'.

Bank details: Lloyds TSB

Account Number: 32524660

Sortcode: 30-91-99

All above prices are inclusive of 20% VAT

### **Cancellation Policy**

- a. If you wish to cancel your booking once you have paid your initial deposit, please notify us immediately by notice in writing. In these circumstances any contract will be rendered void and your initial deposit is non-refundable.
- b. If you cancel once the full payment of the tent hire has been made, we The Luxury Tent Company will be unable to return any monies. However, if we are able to re-book the tent for another available date with The Luxury Tent Co this can be considered at the discretion of The Luxury Tent Company.
- c. If the balance of the hire payment is not received by the specified date on the booking confirmation form (25 days before the commencement date) your hire booking will be automatically treated as cancelled or unless a replacement/ alternative payment has been agreed.
- d. In the event of The Luxury Tent Company being unable to provide the service due to a cancellation of an event/ festival through no fault of our own, for example extreme or adverse weather conditions, or other causes outside the control of The Luxury Tent Company the same cancellation policies will apply. Clients are expected to take out their own insurance against any such possibilities.

The Luxury Tent Company cannot accept any responsibility or liability for losses or other costs incurred as a result. In this situation The Luxury Tent Company we will work with you to offer alternative dates, where possible.

The Luxury Tent Company reserves the right to cancel your hire booking at any time. In the unlikely event of this happening, a full refund will be made to you.

The Luxury Tent Company will not accept any liability or responsibility for losses or any other costs incurred as a result of the cancellation.

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